

STEPHEN JOHNS

Los Angeles, CA • 214.478.9446 • stephen.m.johns@gmail.com • [LinkedIn](#) • [Website](#) • [IMDb](#)

POST-PRODUCTION EXECUTIVE

Seasoned, innovative, and resourceful Film and Television Executive, with demonstrated experience and success across functions, genres, and budget-sizes from pre-production to delivery for globally award-winning content. Critical thinker, solutions-focused, and results-driven, with excellent communication skills. Leads with empathy, coaches and empowers teams, engaging in cross-functional collaboration, with a commitment to excellence. Defines scope, oversees project management, monitors outcomes, resolves issues, implements the impossible with on-time delivery, and drives continuous process improvement and best practices to achieve key goals.

Post-Production Leadership | Strategic Planning | Project Management | Budgeting | Scheduling | Workflows | Title Launches Entertainment | Documentaries | Unscripted/Non-Fiction | Scripted | Drama | Comedy | Dolby Atmos | Dolby Vision | 4K | IMAX Film | Television Series & Specials | Marketing & New Media | Pre-Production | Production | Post-Production | Delivery | Archival Cameras | Media File Formats & Codecs | Media & Data Management | Library Science | Metadata Standards | Transcoding Video Editing | Motion Graphics | Animation | Visual Effects | Screenwriting | Sound Mixing | Picture Finishing | Quality Control Network & Studio Deliverables | Localization, Subtitles & Dubbing | Editorial Crew Management/Relations | Hiring | Mentoring Theatrical Distribution | Film Festivals | Broadcast, Cable & Streaming | Business Operations/Strategy | Partner Management

KEY ACCOMPLISHMENTS

- Grew team of LA Post-Production Executives by 40% over 4 years with zero turnover, expanding into a New York outpost
- Managed projects from US, Mexico, Brazil, Argentina, South Africa, India, UK, Denmark, Romania, Austria, Israel, and Australia
- Pioneered Netflix Documentary firsts, including multi-language regional versioning, IMAX distribution, and more
- Oversaw post-production on slate that included 3 Academy Award winning films, 4 nominees, and numerous other accolades

TECHNICAL SKILLS

Creative Software: Avid, Adobe Creative Suite/Cloud (Premiere, Photoshop, After Effects), DaVinci Resolve, Final Cut Pro

Collaboration & Feedback Services: Pix, Frame.io, MediaSilo, Teradici, Evercast, Sohonet, CineSync, Vimeo

AI Tools: ChatGPT, ElevenLabs, Descript | **File Transfer Methods:** Signiant, Aspera, FTP | **Database Software:** Filemaker, Access, SQL

OS: Microsoft Windows, Apple MacOS & iOS, Linux | **Shared Edit Platforms:** Avid Unity/ISIS/Nexis, Facilis Terrablock/HUB, EditShare

RECENT PROFESSIONAL EXPERIENCE

Netflix | Los Angeles, CA

2018 – 2024

Post-Production Executive

Senior Manager & Team Lead – Post-Production, Documentary Films (2022-2024)

Manager & Team Lead – Post-Production, Documentary Films (2020-2022)

Manager – Post-Production, Documentary Series & Films (2018-2020)

- Hired and managed a team of post-production executives and staff as a central hub between filmmaking partners and internal groups, including Creatives, Production, Finance, Legal, Marketing, PR, Comms, Awards, Ratings, and Theatrical
- Onboarded new team members, developed & facilitated team-building events to enhance operational efficiency, and consulted on cross-functional development initiatives to improve systems, workflows, and documentation
- Oversaw post-production and delivery for more than 50 productions at a time, with budgets up to \$10M each and turnaround times ranging from two weeks to over four years
- Built relationships with key talent and vendors, and strategized with partners to ensure timely delivery of all deliverables
- Led discussions with filmmakers on the use of Generative AI, including technical, moral/ethical, and legal implications
- Ensured successful theatrical premieres as the first visible step in festival and awards-driven strategies
- Partnered with industry advocacy groups to promote development of talent and adoption of best practices

STEPHEN JOHNS (page 2)

Viacom | New York, NY

2015 – 2018

Director, Network Post-Production Operations (Comedy Central, Spike/Paramount Network, TV Land)

- Oversaw the post and delivery process for original and acquisition Documentary, Reality, and Scripted content
- Executed digital delivery initiatives, tested and troubleshooted new tools and workflows, and developed documentation
- Maintained production requirements (SOPs), customizing and streamlining where possible
- Ensured content formatting and technical QC compliance, coordinating ingest and distribution with encoding teams
- Transitioned productions from tape-based to file-based delivery for all master submissions
- Coordinated a content management system (CMS) metadata cleanup initiative between various groups and the digital library
- Established vendor relationships and negotiated preferred rates for services

Freelance | New York, NY

2012 – 2015

Post-Production Supervisor

- Delivered 59 episodes across seven series for Netflix, Amazon, Discovery, Travel Channel, CNN, and Al Jazeera America
- Managed schedules and workflows for up to 20 post-production team members across various disciplines in up to 12 simultaneous edits
- Collaborated with line producers, accountants, and vendors to determine and track budgetary requirements
- Researched and tested cameras, audio equipment, codecs, and software
- Managed and tracked releases and licenses for acquired materials, music, and on-camera appearances
- Supervised organization, storage, and tracking of all assets, and ensured timely delivery of final elements

Big Fuel | New York, NY

2010 – 2012

Associate Producer & Post-Production Manager

- Collaborated, developed, produced, and managed post-production for roster of clients including General Motors and T-Mobile
- Established video editing, mastering, and delivery workflows, written and compiled into comprehensive department guidebook
- Assumed ownership of studio space and equipment, transforming storage room into fully functional insert stage
- Managed post-production teams across multiple projects, including hiring freelancers, tracking invoices, and training
- Trained producers and field teams on equipment and data management requirements, providing custom settings and templates
- Advocated for, innovated, and established closed-caption creation process for social media videos to improve accessibility
- Inherited and eliminated 8-month backlog of project wrap-up and archival tasks while continually overseeing new projects

EDUCATION

Master of Science, Library Science | University of North Texas – Denton, TX

2016

Bachelor of Arts, Telecommunications (Film & Digital Media) | Baylor University – Waco, TX

2006

Visit StephenJohns.com for further details and complete credit list
References available upon request